



Basic Facilitation Skills Seminar

July 17 & 18, 2006

The Coordinated Resource Management Task Group invites you to a 2-day seminar on basic facilitation skills for conservation district employees and supervisors, natural resource agency, and other natural resource organization personnel to develop and/or increase skills in designing and executing successful meetings, work sessions and events.

Olympic National Forest Building
1835 Black Lake Blvd. SW
Olympia, WA

South side of US 101 - Black Lake Blvd. exit
mile or two west of junction of I-5 and 101

July 17th & 18th, 2006

9:30 am to 5:30 pm on 7/17

8:00 am to 4:00 pm on 7/18

Registration form below

Lodging information below

At this Seminar you will learn about:

- **Types of facilitation** and **qualities** of outstanding facilitators
- **Adult learners**, and how to attract their participation through facilitated activities
- **Designing, planning and preparing** sessions based on sponsor's requests
- Techniques for **promotion and marketing** of a session
- When and how to use **pre-session interviews**
- The importance of **verbal, symbolic, non-verbal, and audio-visual communication** methods in facilitation
- Techniques for encouraging **discussions**, asking good questions and **types of questions** to use when facilitating
- Strategies for **controlling disruptive behaviors** in work sessions and meetings
- **Applying the facilitation techniques** through a short practice session

CRM Contacts:

Linda Hardesty, Task Group Chair (509) 335-6632, lharest@wsu.edu

Ken Mills, CRM Program Manager (509) 754-2463 x129, kmills@scc.wa.gov

Lodging Information:

I-5 EXIT 104

Red Lion
2300 Evergreen Park Drive
360-943-4000 or 866-896-4000

Extended StayAmerica
1675 Mottman Rd. SW
360-754-6063

I-5 EXIT 105

Econo Lodge
1211 Quince St. SE
360-943-4710

Phoenix Inn Suites
415 Capitol Way N
360-570-0555 or 877-570-0555

Ramada Inn
621 Capitol Way S.
360-352-7700 or 866-223-9330

Basic Facilitation Skills Seminar Registration

Tuesday, June 27, 2006 version



The objective of the Coordinated Resource Management (CRM) training is to provide techniques and information for people that are, or want to be CRM practitioners / leaders of CRM activities in their local areas. CRM is a voluntary locally-led, consensus-based natural resource management process.

Registration Information:

Name: _____

Organization: _____

Address: _____

Email: _____

Phone: _____

Participant's Experience with Facilitation:

Registration: (Limited to 25 participants, first come, first served)

Registration Fee for a 2-day seminar is **\$50 per participant:**
(Registration includes seminar materials, lunches, and light refreshments)

Checks payable to: **WACD - CRM**

Send checks & completed registration form to:

WACD - CRM

WACD Plant Materials Center

16564 Bradley Road

Bow, WA 98232

Phone: 360.757.1094

Fax: 360.757.3923

Send electronic registration, and special needs requests to:
wacd@seanet.com. Program questions to kmills@scc.wa.gov.

Purpose & Benefits of CRM Sponsored Seminars:

- Provide participants with the tools, materials (handbook), and skills to be able to engage local people in the development and implementation of Coordinated Resource Management plans that lead to on-the-ground successes
- Strengthen skills of existing collaborative group leaders in designing and executing successful meetings, work sessions and events utilizing the CRM process.
- Empower leaders to organize and implement the Coordinated Resource Management process to resolve local natural resource concerns.
- CRM trained practitioners will be able to provide effective leadership for communities struggling with multiple-resource and multiple-stakeholder issues in both the development and on-the-ground implementation of Coordinated Resource Management plans.
- Learn skills that can carry over to all professional and personal settings.

Seminar Schedule:

Facilitation Skills Seminar – July 17 & 18, 2006

For Conservation District employees and supervisors and any natural resource management organization personnel – private or public

Olympic National Forest Building – Olympia, WA

1835 Black Lake Blvd. SW

South side of US 101 - Black Lake Blvd. exit mile or two west of junction of I-5 and 101

July 17th & 18th, 2006

9:30 am to 5:30 pm on 7/17

8:00 am to 4:00 pm on 7/18